

TOWN OF MARBLETOWN

BOARD OF ETHICS

REPORT A COMPLAINT

Pursuant to Chapter 24 of the Town Code of The Town of Marbletown, New York, the Town maintains a Code of Ethics which applies to regulate the ethical conduct of all public officers and employees of the Town and uphold the highest degree of ethical conduct in all aspects of local government.

Any resident, property owner, lessee or vendor in the Town of Marbletown may file a verified complaint with respect to Article 18 of the New York State General Municipal Law and/ or the Code of Ethics of the Town of Marbletown. Such verification, which is a sworn statement under oath and notarized, shall be filed with the Town Clerk and shall set forth, subject to the laws of perjury in the State of New York, that the information alleged in such complaint is believed in good faith to be true and correct to the complainant's knowledge, information and belief.

1. Please provide the name or names and position(s) with the Town of the individual(s) against whom the complaint is made:
2. Please provide a description of the alleged Code of Ethics violation (e.g. improper solicitation or acceptance of gift or contribution, personal gain or other issue). Also provide a full description of the facts concerning the alleged violation and submit supporting evidence with this description if possible. Attach additional sheets if necessary.

3. Identify the Section or Sections of Article 18, Chapter 24, of New York State General Municipal Law or of Chapter 24 of the Marbletown Town Code that relate to the above complaint.¹

4. Deliver or send by certified mail, return receipt requested, an original and one copy of the completed form and supporting evidence in a sealed envelope to the Town Clerk, Attention: Board of Ethics, Town of Marbletown, PO Box 217 Stone Ridge, NY 12484, marked ***Personal and Confidential*** "

5. Check one or more of the following. I am:

Resident of the Town of Marbletown ☐

Not a resident but the owner of real property in the Town of Marbletown
☐

Not a resident but a lessee of real property in the Town of Marbletown
☐

A vendor to the Town of Marbletown ☐

¹ A copy of the Marbletown Town Code may be viewed at Marbletown Town Hall in the Town Clerk's office or on-line at the following website:

<https://ecode360.com/MA1321?needHash=true>

Chapter 24, Article 18 of New York State General Municipal Law may be viewed at a law office, the law library in the court house in Kingston or at the following website:

http://www.nyc.gov/html/conflicts/downloads/pdf2/municipal_ethics_laws_ny_state/art_18_ny_mun_law.pdf

6. Information of person filing complaint:

Telephone Number:(____)_____ E-mail: _____

If the person filing the complaint is not a resident of the Town of Marbletown, please also provide the address of the real property in the Town of Marbletown owned or leased by the person filing complaint, if applicable:

Address:

7. By signing below, I certify that, to the best of my knowledge, there is no complaint or action currently pending before a court of law or administrative agency of the State of New York which relates to the matters described in this complaint.

I, _____[name], hereby swear subject to the laws of perjury in the State of New York, that the information alleged in this complaint is true and correct to the best of my knowledge, information and belief, acting in good faith:

_____ [signature]

_____ [printed name]

THE STATE OF NEW YORK

COUNTY OF _____

On the ____ day of ____ in the year ____ before me, the undersigned, personally appeared _____ personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public Signature

Print _____

Title or Office: _____

My commission expires: _____

(Seal)