



TOWN OF MARBLETOWN
BUILDING & SAFETY DEPARTMENT
1925 Lucas Ave Cottekill NY 12429
PO Box 217 NY 12484

Office use only:

NAME: _____

SBL # _____

ZP # _____

DEMO PERMIT

APPLICATION FOR A DEMO PERMIT

Type or print clearly and attach the following:
Incomplete applications will be returned

_____ Attach a copy of your deed Must show Liber and Page number.
If none on file, call Assessor's office 687-7500 x 172

_____ Attach a clear photo of what is being demolished

**Attach a site plan and one on PDF form or CD of property showing all existing structures,
and what is being demolished. Show where well, septic and electric lines are on site plan**

INSURANCE INFORMATION - MUST ATTACH INSURANCE FORMS

we do not keep forms "on file"

_____ contractors proof of Liability (Acord form) and Workers' Compensation (C105.2 or U26.3)

_____ Liability Expiration Date _____ W/C Expiration Date: _____

_____ contractors proof of Liability (Acord Form) and Workers' Compensation Exempt Form

_____ Homeowner CAN OBTAIN A CE-200 FORM ONLINE(DIRECTIONS ARE INCLUDED IN PACKET)

_____ DO YOU CURRENTLY HAVE ANY APPLICATIONS PENDING WITH THE PLANNING/ZONING BOARD ____ YES ____ NO

PRE-SITE INSPECTION - Be sure your 911 number (your address) is posted and visible for us to find you for

inspections. Someone must be on site for this inspection

Submit your application and schedule a pre-site inspection.

_____ **APPLICATION COMPLETE, RECEIVED AND CHECKED BY** _____ **DATE** _____
(office use only)

The work covered by this application may not be started before the issuance of a Permit, Site Plan or Variance depending on the circumstances of the project. Site inspection is required for some projects prior to issuance of Building Permit. Scheduling ALL inspections including final inspection to secure Certificate of Occupancy or Compliance is the responsibility of the Owner/Agent

Work started without a permit is subject to \$150.00 + permit fee + zoning fee

Only a complete packet and original copy (not faxed or emailed) of the application will be accepted for processing with ALL documents submitted. Once a complete packet is received we will start the process. Allow a Minimum of two weeks for code review (14 business days)

Any questions, please do not hesitate to email or call our office

**You must submit your debris removal receipts to
our office once you have disposed of the debris legally**

Received: _____

Office use
SBL # _____
ZP # _____
DEMO PERMIT

Application for a Demolition Permit

Print clearly and complete all information
If incomplete application will be returned

Owner _____

Mailing Address: _____ City/State _____ Zip Code _____

Phone number: _____ email: _____

Project Manager(Contact Person Overseeing Project)

Name _____ Phone Number _____

Email: _____

Address/Location of site: _____

Section Block & Lot # _____ Zoning Dist. _____ # of Acres _____

Cost of Demo (including all labor and materials): \$ _____

Brief explanation of what you are removing: _____

IS WORK ALREADY DONE: _____ YES _____ NO

Affix a clear photo of structure to be removed in this box

(application can not be accepted without photo)

Are you hiring a contractor? ____yes (attach insurance forms) ____no (attach waiver)
(we do not keep contractors insurance certificates "on file" attach certificates to this application).

LIABILITY EXPIRATION DATE: _____

WORKMENS' COMP EXPIRATION DATE:_____

Contractor Information:

CONTRACTOR:_____

MAILING ADDRESS _____

PHONE NUMBER_____CELL NUMBER_____

E-MAIL ADDRESS _____

A list of inspections will be attached to the required on site building plans which will be included with your permit.

Dig Safely Master Member list By law, Excavators must call Dig Safely, New York at 1-800-962-7962 E-mail: www.digsafelynewyork.com at least 2 full working days before to request a stake-out of underground utility lines. As of March 16,1996 the following organizations own buried facilities in the Town of Marbletown and are members of the Dig Safely, New York "one-call" notification system. Note: This list does not contain members in any villages or cities that may exist in this town. One free phone call to Dig Safely, New York contacts: Organizations: CENTRAL HUDSON GAS & ELECTRIC, NY TELEPHONE C/O BYERS ENGINEERING, ROLLING MEADOWS WATER CORP.

I(we) understand that it is a violation of the Town of Marbletown Zoning Law to use/occupy without first obtaining a Certificate of Occupancy/Compliance from the Codes Enforcement Officer. A MAXIMUM \$250.00/WEEK AND OR IMPRISONMENT. I(we) the undersigned, understand that any incomplete or omitted information on plans and (or) description of work as submitted to the building department for the issuing of a building permit shall be constructed/installed in compliance with all applicable rules, regulations and codes in effect at the time of this signing. I hereby grant the building inspector or his or her authorized agent permission to enter upon the premises and into nay building or building structure thereon at anytime during working hours without being subject to arrest or civil suit for trespassing. I(we) understand that if a permit is issued they are good for one year of date of issuance and a fee of \$50.00 or 10% of the original permit fee (whichever is higher) will be applied to renewal or expired permits each year thereafter if applicable.

THE BUILDING INSPECTOR OR HIS OR HER AUTHORIZED AGENT IS HEREBY GRANTED PERMISSION TO ENTER UPON THE PREMISES AND INTO ANY BUILDING OR STRUCTURE THEREON AT ANYTIME DURING WORKING HOURS WITHOUT BEING SUBJECT TO ARREST OR CIVIL SUIT FOR TRESPASSING.

Signature of Owner _____ **Date** _____

Signature of Applicant/Builder _____ **Date** _____

If the applicant is not the owner of the premises, a letter of agent from the owner, notarized designating the applicant as their agent is required.

Name and phone number to call when permit is ready

_____/_____

If not filled in permit will be mailed to homeowners mailing address we have on file

OFFICE USE ONLY

____Application ____Copy of Deed ____Insurance Info. ____Check (if applicable)

Zoning Permit No. _____Date_____

Receipt of disposal of demolition:

Check No. _____

No Charge for residential demolition

\$ 50.00 for commercial demolition

Make your check out to the Town of Marbletown

Receipt No. _____

