

# Town of Marbletown

## Historic Preservation Commission

Town Hall  
1925 Lucas Avenue  
Cottkill, New York  
12419  
Tel: 845-687-7500  
[www.marbletown.net](http://www.marbletown.net)

Rich Parete, Town Supervisor  
Ken Davenport, Town Board Liaison



Laura Shaine Cunningham, Vice Chair  
John P. Harrington, Secretary  
Bill Binnier, Commissioner  
Paul Bogart, Commissioner  
Scott Davis, Commissioner  
Bill Merchant, Commissioner  
John Roosa, Commissioner  
Anthony DiGiuseppe

## Landmark Designation Application Process

Dear Applicant:

§ 36-3. E. Designation of Landmarks or Historic Districts of the Marbletown Heritage Preservation Law permits any individual or organization to initiate a request for the designation of a property in Marbletown as a landmark, or a group of properties in Marbletown as a historic district.

The following criteria, drawn from the New York State and National Registers Criteria for Evaluation, are used to evaluate nominations for landmark designation:

The quality of significance in American history, architecture, archaeology, engineering, and culture is present in districts, sites, building, structures, and objects that possess integrity of location, design, setting, materials, workmanship, feeling, and associations, and:

- a) that are associated with events that have made a significant contribution to the broad patterns of our history; or
- b). that are associated with the lives of persons significant in our past; or
- c). that embody the distinctive characteristics of a type, period, or method of construction, or that represent a significant distinguishable entity whose components may lack individual distinction; or
- d) that have yielded, or may be likely to yield, information important in prehistory or history.

To begin the application process, please complete the Preliminary Designation Application. This form is also known as the Building-Structure Inventory Form used by the NYS Office of Parks, Recreation, & Historic Preservation. This agency publishes a helpful guide for completing this form.

[www.nysparks.state.ny.us/shpo/enviro/forms/PRCoverForm.pdf](http://www.nysparks.state.ny.us/shpo/enviro/forms/PRCoverForm.pdf)

The Commission will review the preliminary application at its scheduled meeting, which is usually held at 6:00pm on the second Thursday of the month. The Committee will render a decision and a letter will be sent to the applicant. In the event that the applicant is different from the property owner, a copy of this letter will also be sent to the property owner.

If the preliminary application is accepted, you will be required to submit a completed Marbletown Landmark Designation Application and a \$50 application fee. This form is also known as the National Register of Historic Places Registration Form. The National Park Service publishes a guide for completing this form. It is available online at [www.nps.gov/nr/publications/bulletins/nrb16a/](http://www.nps.gov/nr/publications/bulletins/nrb16a/).

Forms and additional helpful information may be found on the town website. Should your Marbletown Landmark Designation Application be accepted, the Commission will set a hearing date, notify you, and publish it in the Kingston Daily Freeman. All of our sessions are open to the public.

We look forward to receiving your request. Please return this form to the Town Clerk.

Sincerely,  
Historic Preservation Commission