

Town of Marbletown

Historic Preservation Commission

Town Hall
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Rich Parete, Town Supervisor
Eric Stewart, Town Board Liaison



Commissioners:
Timothy Hunt, Co-Chair
Anthony DiGuiseppe, Co-Chair
Marian McCorkle-Beckerman, Vice Chair
Doug Adams
Claudine Brenner, Secretary
Harry Hansen
Kathy Schulz
Marjorie Shelley
Susan Sprachman

Marbletown Historic Preservation Commission September 8, 2018 Meeting, Rondout Municipal Center

Present:

Tim Hunt, Co-Chair
Marian McCorkle-Beckerman, Vice Chair
Claudine Brenner, Secretary
Doug Adams, Commissioner
Harry Hansen, Commissioner
Kathy Schulz, Commissioner
Susan Sprachman, Commissioner
Eric Stewart, Town Board Liaison

Excused: Anthony DiGuiseppe, Co-Chair
Marjorie Shelley, Commissioner

Call to order: Quorum, Minutes: Tim Hunt called the meeting to order at 10:00 and noted the presence of a quorum. The minutes of the July 21 meeting were reviewed and with edits approved.

Realtor Workshop: It was proposed to give it a different name, such as an 'informational workshop' and to expand who would attend – not just realtors.

Orientation for Newcomers: Schulz presented an orientation package and process intended to prepare new commissioners by highlighting: What is the HPC; professional, ethical and other rules; the historic designation process; oversight by HPC; and recent and current projects and resources available.

As a general rule: The candidate would receive a one-page executive summary of requirements; attend one meeting of the Commission; complete an application and submit it to

the Commission. If the applicant is qualified, the Commission would make a recommendation to the Town Board and the Board would vote on membership; the candidate would then receive an orientation package, and an orientation meeting would be scheduled. Edits to the New Member Orientation sheet were proposed, and Schulz will re-submit at next meeting for final review and voted on.

HPC Meeting Schedule: In order to avoid potential conflict with Town Board meetings held at the same time as HPCs' it was proposed to identify in January a few HPC meetings that could be held during the week. The information would be posted to inform the general public.

Code of Ethics Draft: Schulz made changes and suggested adding a mechanism for disclosure of any ethical concerns. Proposed edits were tabled for further discussion during the November meeting.

Town board liaison, Stewart, announced at today's Town Board meeting that the HPC was working on adopting a code of ethics.

Design Guidelines: Hansen presented revised design guidelines to the town for adoption. There remain controversial areas that he will continue to monitor and report on.

Town Business: Stewart reported hearing that the Town of Ulster was actively lobbying to get the fire training site in Ulster landing. HPC is waiting to learn results of SEQR before writing to UC Hein.

Reconnaissance Survey: The survey update is in process and involves some 400 homes up through the 19th century. Hunt proposed notifying the community that their properties may be part of the survey and submitting an article to the Blue Stone Press to announce that the survey is being updated. The HPC will provide support, as needed.

Hunt reported that the state contract was signed and the consultant Neil Larson is to submit the draft indicators and tools for review, and begin surveying in Oct-Nov.

Application for Associate Membership: Members reviewed an application for associate membership (one year term, renewable). A discussion with the candidate by a sub group (Hunt and Sprachman) will provide further recommendations for the HPC members to vote on at the next meeting.

With no further business, the meeting was adjourned at 11.15 AM. The next meeting is scheduled for October 13, at 09.30 AM.

Respectfully submitted,
Claudine Brenner

