

Town of Marbletown

Historic Preservation Commission

Town Hall
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Rich Parete, Town Supervisor
Tim Hunt, Town Liaison



Bill Merchant, Chair
Laura Shaine Cunningham, Vice Chair
John P. Harrington, Secretary
Doug Adams, Treasurer
Bill Brinnier, Commissioner
Scott Davis, Commissioner

MINUTES

Historic Preservation Commission

February 9, 2023

Canal House, High Falls

Present: Laura Shaine Cunningham, Vice Chair
John Harrington, Secretary
Bill Merchant, Chair
Bill Brinnier, Commissioner
Scott Davis, Commissioner

Absent: Doug Adams, Commissioner
Tim Hunt, Town Liaison

1. Meeting called to order at 6:01pm; quorum noted.
2. Review of Agenda
3. Approval of minutes.

Motion: To approve the minutes of the meeting of January 12, 2023; moved by Laura Shaine Cunningham; seconded by Bill Brinnier; motion approved unanimously.

4. Change Regular Meeting Date and Time

Due to a consistent schedule conflict for Commissioners, a new regular meeting date was discussed.

Motion: The new regular meeting date and time will be the first Wednesday of the month at 6:00 pm. This meeting time begins March 1, 2023. Town Board will be notified to ensure accurate posting on the town web site.

5. SHPO and CLG Reports and Audits

New York State Office of Parks, Recreation, and Historic Preservation has alerted Town of Marbletown and HPC of the annual report and a four-year audit on HPC activities. Secretary John Harrington and Chair Bill Merchant will gather material and prepare a draft for review by the commission. Process must be completed to submit required reports by May 1, 2023.

6. Press Release

Merchant is drafting an initial press release to the Marbletown community that can initiate a series of newsletters to the public promoting the benefits of historic structure designations, indicating the tax benefits that come from designation, and soliciting inquiries from home owners on the designation process.

7. Stone Ridge Library Porch Update

HPC Chair and Stone Ridge Library Director, Jodi Ford, are researching budget requirements for a front porch appropriate for a designated building in a historic district.

8. Update on Town-related Business

This item was postponed in the absence of the Town Board Liaison.

9. New Business

There was no new business.

Meeting adjourned at 6:36.

The next regular meeting of the Historic Preservation Commission is Wednesday, March 1, 2023, 6:00pm, at the D&H Canal Museum in High Falls.

Recorded by HPC Secretary, John Harrington.