



# Town of Marbletown Historic Preservation Commission Landmark Designation Application Process

Dear Applicant:

Town Hall  
1925 Lucas Ave.  
Cottkill, NY 12419  
*Mailing address:*  
PO Box 217  
Stone Ridge, NY 12484  
845-687-7500  
info@marbletown.net

Michael Warren,  
Town Supervisor

Doug Adams,  
Town Board Liaison  
to the Commission

Commissioners:  
Anthony DiGuseppe &  
Timothy Hunt,  
Co-Chairs

Marian McCorkle-Beckerman,  
Vice Chair

Claudine Brenner

Brook Garrett

Harry Hansen

Susan Sprachman

Bent Thomsen

Corey Cavallaro &  
Kathy Shulz,  
Associate Commissioners

§ 36-3. E. Designation of Landmarks or Historic Districts of the Marbletown Heritage Preservation Law permits any individual or organization to initiate a request for the designation of a property in Marbletown as a landmark, or a group of properties in Marbletown as a historic district.

The following criteria, drawn from the New York State and National Registers Criteria for Evaluation, are used to evaluate nominations for landmark designation:

The quality of significance in American history, architecture, archaeology, engineering, and culture is present in districts, sites, building, structures, and objects that possess integrity of location, design, setting, materials, workmanship, feeling, and associations, and:

- a. that are associated with events that have made a significant contribution to the broad patterns of our history; or
- b. that are associated with the lives of persons significant in our past; or
- c. that embody the distinctive characteristics of a type, period, or method of construction, or that represent a significant distinguishable entity whose components may lack individual distinction; or
- d. that have yielded, or may be likely to yield, information important in prehistory or history.

To begin the application process, please complete the attached Preliminary Designation Application. This form is also known as the Building-Structure Inventory Form used by the NYS Office of Parks, Recreation, & Historic Preservation. This agency publishes a helpful guide for completing this form. [www.nysparks.state.ny.us/shpo/environ/forms/PRCoverForm.pdf](http://www.nysparks.state.ny.us/shpo/environ/forms/PRCoverForm.pdf)

The Commission will review the preliminary application at its scheduled meeting, which is usually held at 9:00 a.m. on the 2nd Saturday of each month in Town Hall. The Committee will render a decision and a letter will be sent to the applicant. In the event that the applicant is different from the property owner, a copy of this letter will also be sent to the property owner.

If the preliminary application is accepted, you will be required to submit a completed Marbletown Landmark Designation Application and a \$50 application fee. This form is also known as the National Register of Historic Places Registration Form. The National Park Service publishes a guide for completing this form. It is available online at [www.nps.gov/nr/publications/bulletins/nrb16a/](http://www.nps.gov/nr/publications/bulletins/nrb16a/).

Additional helpful information may be found on the town website. Should your Marbletown Landmark Designation Application be accepted, the Commission will set a hearing date, notify you, and publish it in the Kingston Daily Freeman. All of our sessions are open to the public.

We look forward to receiving your request and seeing you at our proceedings. Please return this form to the Town Clerk. If you have any questions or would like to have preliminary discussions with the Commission, please feel free to contact us by calling the Vice Chair, Marian McCorkle, at 845-687-0220.

Sincerely,  
Anthony DiGuseppe and Timothy Hunt, Co-Chairs



# Town of Marbletown, New York Historic Preservation Commission Preliminary Designation Application

Name of Property Owner \_\_\_\_\_ Date \_\_\_\_\_

Mailing Address \_\_\_\_\_

Street Address if different from above \_\_\_\_\_

City/State/Zip \_\_\_\_\_ Phone \_\_\_\_\_

Organization (if applicable) \_\_\_\_\_

Name of Applicant if different from Property Owner \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Phone \_\_\_\_\_

## PROPERTY IDENTIFICATION

\_\_\_ Yes \_\_\_ No This structure is identified in "Marbletown New York Reconnaissance Level Survey of Its Historic Resources" by Ruth Piwonka. If yes, please photocopy and attach the relevant information from this book. It is available at the Stone Ridge Library and the Town of Marbletown Clerk's Office.

1. Building Name(s) \_\_\_\_\_

2. County \_\_\_\_\_ Town/City \_\_\_\_\_ Hamlet \_\_\_\_\_

3. Street Location \_\_\_\_\_

4. Ownership a. public  b. private

5. Original Use \_\_\_\_\_ Present Use \_\_\_\_\_

6. Accessibility to Public Exterior visible from public road: Yes  No

Interior accessible: Yes  No  If yes, explain:

## DESCRIPTION

8. Building Material *(please check all that apply)*

a. clapboard  b. stone  c. brick  d. board and batten

e. cobblestone  f. shingle  g. stucco  other: \_\_\_\_\_

9. Roof Material a. wood  b. shingle  c. metal  d. asphalt shingle

e. Slate

10. Structural System (if known)
- a. wood frame with interlocking joints
  - b. wood frame with light members
  - c. masonry load bearing walls
  - d. metal  (explain)
  - e. other:
11. Condition
- a. excellent
  - b. good
  - c. fair
  - d. deteriorated
12. Integrity
- a. original site
  - b. moved  if so, when?
  - c. list major alterations and dates (if known)
13. Attach Photo
14. Map (tax map or survey)
15. Threats to Building
- a. none known
  - b. zoning
  - c. roads
  - d. developers
  - e. deterioration  other:
16. Related Outbuildings and Property
- a. barn
  - b. gardens
  - c. garage
  - d. privy
  - e. shed
  - f. greenhouse
  - g. shop
  - h. carriage house
  - i. landscape features:
  - j. other:
17. Surroundings of the Building (check more than one if necessary)
- a. open land
  - b. woodland
  - c. scattered buildings
  - d. density build-up
  - e. commercial
  - f. industrial
  - g. residential
  - other:
18. Interrelationship of Building and Surroundings  
(Indicate if building or structure is in a historic district)
19. Other Notable Features of Building and Site  
(Include interior features if known)
20. Date of Initial Construction:
- Architect:
- Builder:

21. Historical and Architectural Importance

22. Published Sources

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Signature of Property Owner \_\_\_\_\_ Date \_\_\_\_\_  
(if different from Applicant)

**FOR COMMISSION USE**

Date Application Received \_\_\_\_\_

Date Application Reviewed \_\_\_\_\_

Action:     Accepted     Denied     Request further information