



**Town Board Regular Meeting
Tuesday, January 23, 2018**

This regular meeting was held at the Rondout Municipal Center and began at 7:07pm

Present: Supervisor Rich Parete and Town Board members Joe Borzumato, Tim Sweeney, Eric Stewart and Don LaFera

Absent:

Also, Present: Heather Moody; Town Clerk/Tax Collector, George Dimler; Highway Superintendent, Hugh Reynolds; Ulster Publishing, Jodi LaMarco; Blue Stone Press, Jill McLean; Assistant Rec. Director.

Supervisor Parete called the meeting to order at 7:07 pm and asked Councilman Stewart to lead the Pledge of Allegiance. Supervisor Parete welcomed students from Rondout and Coleman that were in attendance.

PUBLIC COMMENTS:

Jacob Sherman - Would like to see the town use the website more to get out information.

Declan Denehan – Agreed with Mr. Sherman’s comments about utilizing the website to get our more information to the residents.

MEETING MINUTES:

Councilman Sweeney made a motion, seconded by Councilman Borzumato, to approve the meeting minutes from 01/09/2018. 5-0 Aye, motion carried.

APPROVAL OF VOUCHERS:

Town Clerk Moody submitted the following vouchers for approval:

<u>Amendments Dec 2017</u>	<u>Vouchers</u>	<u>Total Payment</u>
General Fund	V#750	\$7,742.35
Total amount of Dec. Vouchers		\$56,613.28
Highway Fund	V#431	Ck 2662 voided \$195.28
NEW		Ck 2679 added \$992.28
Total amount of Dec. Vouchers		\$252,652.55

A motion was made by Councilman Sweeney and seconded by Councilman Stewart to approve this voucher. 5-0 Aye, motion carried.

<u>Dec. 2017 Supplement</u>	<u>Vouchers</u>	<u>Total Payment</u>
General Fund	#751 - #792	\$54,145.16
Highway Fund	#451 - #479	\$35,409.01

A motion was made by Councilman Borzumato and seconded by Councilman Stewart to approve these vouchers.

5-0 Aye, motion carried.

High Falls Water District	#137 - #146	\$20,832.42
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A motion was made by Councilman LaFera and seconded by Councilman Borzumato to approve these vouchers.

5-0 Aye, motion carried.

RMC (Rondout Municipal Center)

Shared RMC	#197 - #201	\$6,291.67
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A motion was made by Councilman Borzumato and seconded by Councilman Stewart to approve these vouchers.

5-0 Aye, motion carried.

Planning (5)		\$2,393.50
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A motion was made by Councilman Sweeney and seconded by Councilman Borzumato to approve these vouchers.

5-0 Aye, motion carried.

<u>January 2018</u>	<u>Vouchers</u>	<u>Total Payment</u>
General Fund	#1 - #29	\$109,256.19
Highway Fund	#1 - #15	\$98,604.05

A motion was made by Councilman Sweeney and seconded by Councilman Borzumato to approve these vouchers.

5-0 Aye, motion carried.

High Falls Water District	#1 - #3	\$1,536.11
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A motion was made by Councilman LaFera and seconded by Councilman Borzumato to approve these vouchers.

5-0 Aye, motion carried.

RESOLUTION # 8 -2018; RESOLUTION APPOINTMENTS TO ENVIRONMENTAL CONSERVATION COMMISSION

The following Resolution was offered by Councilman Stewart seconded by Councilman Sweeney to wit:
WHEREAS, Doug Adams has indicated a desire to be appointed to the Marbletown Environmental Conservation Commission, and
WHEREAS, Tom Konrad has indicated a desire to be re-appointed to the Marbletown Environmental Conservation Commission.

NOW THEREFORE BE IT RESOLVED that the Town Board of the Town of Marbletown appoint Doug Adams and Tom Konrad to the Environmental Conservation Commission for a term to expire on 12/31/2020.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

Councilman Borzumato	Voting <u>Aye</u>
Councilman Sweeney	Voting <u>Aye</u>
Councilman Stewart	Voting <u>Aye</u>
Councilman LaFera	Voting <u>Aye</u>
Supervisor Parete	Voting <u>Aye</u>

5-0; Resolution #8-2018 was thereupon adopted.

RESOLUTION # 9-2018; RESOLUTION APPOINTMENT AS ENVIRONMENTAL CONSERVATION BOARD CHAIR

The following Resolution was offered by Councilman Sweeney seconded by Councilman Borzumato to wit:
Whereas the term of office for the Environmental Conservation Committee Chairman expired on December 31, 2017

Now therefore be it resolved to appoint Tom Konrad to the position of Environmental Conservation Committee Chairperson for a term to expire on December 31, 2019.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

Councilman Borzumato	Voting <u>Aye</u>
Councilman Sweeney	Voting <u>Aye</u>
Councilman Stewart	Voting <u>Aye</u>
Councilman LaFera	Voting <u>Aye</u>
Supervisor Parete	Voting <u>Aye</u>

5-0; Resolution #9-2018 was thereupon adopted.

RESOLUTION # 10 -2018; RESOLUTION APPOINTMENTS TO HISTORIC PRESERVATION BOARD

The following Resolution was offered by Councilman Stewart seconded by Councilman LaFera to wit:
WHEREAS, Doug Adams has indicated a desire to be appointed to the Marbletown Historic Preservation Board, and

NOW THEREFORE BE IT RESOLVED that the Town Board of the Town of Marbletown appoints Doug Adams to the Historic Preservation Board to a term expiring on 12/31/2021. **Original resolution presented at the meeting on 1/23/2018 had 12/31/2019 as the term expiration. Motion made by Councilman Sweeney and seconded by Councilman Stewart to amend the term expiration date to 12/31/2021. 5-0 Aye, motion carried.*

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

Councilman Borzumato	Voting <u>Aye</u>
Councilman Sweeney	Voting <u>Aye</u>
Councilman Stewart	Voting <u>Aye</u>
Councilman LaFera	Voting <u>Aye</u>
Supervisor Parete	Voting <u>Aye</u>

5-0; Resolution #10-2018 was thereupon adopted.

Supervisor Parete provided a copy of the Qualifications for Historic Preservation Commission Members and Doug Adams membership application to Town Clerk Moody for the minutes.

RESOLUTION # 11 -2018; RESOLUTION APPOINTMENT AS RECREATION DIRECTOR

The following Resolution was offered by Supervisor Parete seconded by Councilman Borzumato to wit:
Whereas the Town of Marbletown has a vacancy for the position of Recreation Director; and
Whereas the position is a Civil Service position; and
Whereas the Ulster County Department of Personnel is required to certify a Civil Service list for the Position of Recreation Director; and
Whereas no current list is available; and
NOW THEREFORE BE IT RESOLVED to appoint Jill McLean as Recreation Director at the Union contract rate of \$22.44 an hour. Effective 1/22/2018.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

Councilman Borzumato	Voting <u>Aye</u>
Councilman Sweeney	Voting <u>Aye</u>
Councilman Stewart	Voting <u>Aye</u>
Councilman LaFera	Voting <u>Aye</u>
Supervisor Parete	Voting <u>Aye</u>

5-0; Resolution #11-2018 was thereupon adopted.

RESOLUTION # 12 -2018; RESOLUTION APPOINTING SECRETARY TO HIGHWAY SUPERINTENDENT

The following Resolution was offered by Councilman Sweeney seconded by Councilman Stewart to wit:
Whereas the Town of Marbletown will have a vacancy for the position of Secretary to Highway Supt; and
Whereas the position is not a Civil Service position; and
Whereas the Ulster County Department of Personnel is not required to certify a Civil Service list for the Position of Secretary to Highway Superintendent; and
NOW THEREFORE BE IT RESOLVED to appoint Rosalind Riopelle as Secretary to Highway Superintendent at an hourly rate of \$15.50 an hour. Effective 1/22/2018.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

Councilman Borzumato	Voting <u>Aye</u>
Councilman Sweeney	Voting <u>Aye</u>

Councilman Stewart Voting Aye
Councilman LaFera Voting Aye
Supervisor Parete Voting Aye
5-0; Resolution #12-2018 was thereupon adopted.

RESOLUTION # 13 -2018; RESOLUTION APPROVING PLANNING CONSULTING SERVICES, NELSON, POPE & VOORHIS, LLC

The following Resolution was offered by Councilman Sweeney seconded by Councilman Stewart to wit:
WHEREAS, the Town wishes to obtain professional planning consulting services for ongoing activities; and
WHEREAS, the Town wishes to retain the Nelson, Pope and Voorhis, LLC as a Consultant to provide Planning and Land Use services; and

NOW, THEREFORE BE IT RESOLVED, that town board authorizes the town Supervisor to sign the attached Contract for Professional Planning Services with Nelson, Pope and Voorhis, LLC:

CONTRACT FOR PROFESSIONAL PLANNING SERVICES

By and Between
THE TOWN OF MARBLETOWN
and
NELSON, POPE & VOORHIS, LLC

THIS AGREEMENT entered into as of the day of January 2018, by and between the Town of Marbletown ("Town"), and NELSON, POPE & VOORHIS, LLC, with offices at 572 Walt Whitman Road Melville, NY 11747 herein after referred to as the "Consultant."

1. Employment as Consultant. The Town hereby contracts with the Consultant and the Consultant agrees to perform the professional services set forth herein.
2. Scope of Services. The Consultant shall be responsible for providing the following services, as requested:
 - A. Attend Planning Board meetings.
 - B. Prepare memoranda summarizing the review of subdivision, site plan, LLA or other land use applications.
 - C. Review and prepare State Environmental Quality Review Act (SEQRA) documents submitted in support of a land use application.
 - D. Attend pre-application meetings with applicants.
 - E. Conduct project site visits.

Ancillary Planning Services – Consultant shall provide the following services only at the specific request of the Town Board.

 - F. Attend Town Board meetings.
 - G. Review and prepare reports on zoning matters initiated by the Town.
 - H. Review and prepare reports on planning matters initiated by the Town.
 - I. Review and prepare reports on zone change petitions by property owners or their designated representatives.
 - J. Assist the Town in implementing planning objectives, including comprehensive planning.
 - K. Assist the Town in preparing grants and other planning functions not otherwise set forth herein.
 - L. Provide expert testimony in any legal matter.
 - M. Review land use applications and assist in the review of State Environmental Quality Review Act (SEQRA) documents submitted in support of land use applications before the Zoning Board of Appeals, at the request of said Board and the consent of the Town Board.
3. Time of Performance
 - A. The services of the Consultant are to commence upon the date of execution of this agreement, which shall be effective to December 31, 2018. The Town Board and Planning Board, at their option, may renew this contract for three (3) additional one-year terms on an annual basis thereafter at the same terms and conditions.
 - B. The Consultant shall provide services in connection with Section 2.A.-K. at the specific request of the Supervisor or Chairperson of the respective boards.
 - C. It is agreed that Ms. Bonnie Franson, AICP CEP, shall be responsible for attending meetings, conducting reviews, and representing the Town on various planning and zoning matters. It is understood that Ms. Franson will be the primary NELSON, POPE & VOORHIS, LLC representative performing these planning services, although nothing is to be construed as preventing other specialized NELSON, POPE & VOORHIS, LLC personnel from assisting in specific instances. The primary representative can only be changed by written agreement by the Town of Marbletown and NELSON, POPE & VOORHIS, LLC.
 - D. The Planning Board shall have the right to terminate this contract prior to the date set forth in 3.A. above. The Town shall provide NELSON, POPE & VOORHIS, LLC with one (1) month notification of said contract termination.

4. Compensation and Method of Payment

- A. NELSON, POPE & VOORHIS, LLC hereby agrees to conduct initial review of application materials, including EAF, conduct a preliminary review of a development application, visit the project site in coordination with Planning Board attendance, and/or attend one workshop and one Planning board meeting per month. Consultant will not exceed an annual average of 6.5 hours per month on said tasks. (Note: 6.5 hours x \$135.00 x 12 months = \$10,530.00 max per year under this item). NELSON, POPE & VOORHIS, LLC will track time spent on individual applications, so that the Town may monitor the costs associated with planning/environmental review.
- B. For time spent on development application reviews, e.g., site plan, subdivision, and SEQRA reviews, and attendance at Planning Board or pre-application meetings in excess of any review conducted in conjunction with 4.A. above, costs associated with detailed planning reviews shall be charged back to, and reimbursed by the applicant via escrow accounts established for an individual application. These detailed reviews shall be conducted only upon authorization by the Planning Board Chairperson at an hourly rate agreed upon by same.

Reviews by other professionals on staff with NELSON, POPE & VOORHIS, LLC conducted at the request of the Town, e.g., landscape architect, etc., would be billed in accordance with said hourly rate. The Consultant shall bill the Town directly for said services. Invoices for professional services performed in connection with an escrow account shall be tracked and detailed so as to provide an appropriate accounting to applicants.

- C. NELSON, POPE & VOORHIS, LLC shall not charge the costs of travel time to up to one workshop meeting and one Planning Board meeting per month. On major applications where an escrow account has been established, NELSON, POPE & VOORHIS, LLC is authorized to bill travel time for site visits, meetings, and other travel time associated with the review of the application.
- D. For any ancillary planning services, NELSON, POPE & VOORHIS, LLC shall first be authorized by the Town Supervisor. For specific planning studies conducted for the Town Board, the Town may establish a separate budget for said services.
- E. Payment of the Consultant's services shall be made upon receipt by the Town of an invoice, which shall be submitted on a monthly basis. Invoices shall specify the amount of time expended, and a description of the task(s) performed as per the Town's prior authorization, entitling the Consultant to receive the amount requested under the terms of the contract.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

Councilman Borzumato	Voting <u>Aye</u>
Councilman Sweeney	Voting <u>Aye</u>
Councilman Stewart	Voting <u>Aye</u>
Councilman LaFera	Voting <u>Aye</u>
Supervisor Parete	Voting <u>Aye</u>

5-0; Resolution #13-2018 was thereupon adopted.

RESOLUTION # 14 -2018; RESOLUTION APPROVING DANIEL SHUSTER, SHUSTER ASSOCIATES AS A CONSULTANT

The following Resolution was offered by Councilman Stewart seconded by Councilman LaFera to wit:

WHEREAS, the Town wishes to obtain professional planning consulting services for ongoing Land Use activities and special projects; and

WHEREAS, the Town wishes to retain the Daniel Shuster, Shuster Associates as a Consultant to provide these services; and

NOW, THEREFORE BE IT RESOLVED, that the Shuster Associates shall be appointed as a Consultant for Planning Services to the Town of Marbletown Planning Board and other boards as required.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

Councilman Borzumato Voting Aye
Councilman Sweeney Voting Aye
Councilman Stewart Voting Aye
Councilman LaFera Voting Aye
Supervisor Parete Voting Aye
5-0; Resolution #14-2018 was thereupon adopted.

TOWN BOARD MEMBER 2018 GOALS:

COUNCILMAN SWEENEY:

1. Conduct a series of town wide visioning sessions similar to what was done in the early 2000's. Those sessions lead to several valuable initiatives such as the Growers Association and the Community Center.
2. Work with the Building and Planning Departments to continue the ongoing work in developing a process that is timely and clear. Create a culture that makes industry professionals, builders and applicants feel welcome working in Marbletown. This is not to assert we need to change our zoning and code as we have excellent regulations in place.
3. Engage the Town's engineering vendor to complete an evaluation of town buildings including the Town Park. The result should be a comprehensive report that will address maintenance of our facilities. This will allow the Town Board to develop a capital projects list and plan that will bring us into compliance with the State Comptroller's Office recommendations from the audit done in 2017.
4. Review the Hamlet Plan that was adopted unanimously by the Town Board but never enacted. We should review this to see if it is still relevant to our hamlets today, made additions or subtractions where needed and work to enact initiatives that will improve our resident's quality of life.
5. Appoint a working group to evaluate options to improve recreational opportunities for our residents.
6. Actively engage SUNY Ulster to try a find common ground on which we can work together to the benefit of our residents. An article published in The Atlantic asserts; "College campuses and educational institutions can bolster the economies of small towns that otherwise would be struggling like many other rural locations throughout the country."
7. Evaluate Town website for ease and use and content. In conjunction with this develop a robust email list so the Town could communicate digitally with residents. This could be in the form of a monthly newsletter. It would also be helpful to begin creating a social media presence. This would be targeted towards having a more informed community.
8. Complete the water line to SUNY Ulster.

COUNCILMAN LAFERA:

Councilman LaFera agreed with Councilman Sweeney's goals for the town, along with:

1. Improve the condition of town park.
2. Let the public know what services are available.
3. Transfer Station – what can the town do to improve the Transfer Station and cut costs.

COUNCILMAN STEWART:

1. Environmentally work with the High Falls Civic Association to work on a pollinator garden at the corner of Rt. 213 and Berme Road. Also create a pollinator corridor from *Rt. 209 to Rosendale.
2. Improve the Electrical Vehicle Charging stations.
3. Increase green energy.
4. Improvements on Rt. 213, more lights and sidewalks.
5. Transfer Station shed needs improvement and electric.
6. Update the website.
7. Hire a grant writer for the town.

COUNCILMAN BORZUMATO:

- Councilman Borzumato took this time to recognize Sandy Damon Sheeley for her 30 years of service as the Recreation Director and what a great job she has done for the Town.
- Would like to become more vocal on issues.
- Happy to be on the Town Board and is happy to serve the town.

LIASON REPORTS:

HIGHWAY (Superintendent Dimler):

- Laura Fowler, Highway Secretary is leaving on 1/23/18 and a new secretary has been hired and has started working with Ms. Fowler.
- Would like to meet with Councilman Sweeney, town board liaison to the Highway Dept, to start looking into new trucks and equipment.
- There are about fourteen spots where our town roads meet other town roads. There are town signs at some of these spots. It would be nice to get a new Town of Marbletown sign with our town emblem. Superintendent Dimler will look into getting this made.
- What is happening with the old town hall? It would be a great spot for office space rentals.
- Would like to discuss the sheds that are still over at the old town hall. Town Clerk Moody said these have been used as records storage. Superintendent Dimler and Town Clerk Moody should discuss further.
- An office trailer might be helpful over at the Transfer Station.

TOWN CLERK/TAX COLLECTOR (Town Clerk Moody):

- All tax bills were mailed on Jan. 3rd. We are giving residents until 2/5/2018 to pay with no interest. Our total tax warrant is \$8,393,341.01. To date we have collected approximately 2.1 million dollars.

YOUTH & REC (Rec. Director Jill McLean):

- Ready to discuss upcoming projects for 2018.
- Booking events for upcoming season.
- Field use scheduling with various sports groups and clubs.
- New Tai Chi and Yoga (Thursdays starting 2/1 from 12:00-1:00pm) classes are starting.
- Prepping the new granite island countertop that is being donated by Barra & Trumbore.
- Registration starts on Feb. 5th for gymnastics and kinder ninja.
- Looking for a new Head Ninja Warrior instructor.
- Basketball, gymnastics, wrestling and story hour ongoing.

RAIL TRAIL (Councilman Stewart):

- Priority list was discussed at the last meeting. Ongoing repairs, resurfacing 300 ft. of trail at Leggett South. Update kiosk trail maps (w/Kingston and Eastern Correctional completed improvements), improved drainage throughout the trail, repair/stain benches, road crossing striping (contractor), repaint lettering on trail directional signs, dead tree removal (ongoing).
- Sheeley donation money – working with Sandy Damon Sheeley on a Dave Sheeley Memorial Kiosk as a possibility.
- Possibly plant a crawling vine to cover the silo's.

ECC (Councilman Stewart):

- Working on the Clean Energy designation.
- Looking into creating a Facebook page.
- Still working on and researching a plastic bag pan in town.

- Street light project is still ongoing.
- Bench Marking initiative is still ongoing. Town Clerk Moody said she met with Evelyn Lafontaine from the ECC and they will meet again to discuss the best way to move forward with the information that is needed.
- Retrofit at the Community Center is still ongoing.

HISTORIC PRESERVATION (Councilman Stewart):

- They have completed a new full color brochure with all the historic districts in town. They will have 2,000 made up costing approximately \$860.00.
- In the next few weeks the committee could ask the Town for approximately \$5,000 to revise the Piwanka (?) survey from 1980. They had applied for a grant, but they did not receive the grant.

JUSTICE (Councilman Stewart):

- Justice Court report was provided.

PLANNING (Councilman Sweeney):

- Monthly report from Planning was provided to Town Clerk Moody for the records.

ZBA (Councilman Sweeney):

- Monthly report from ZBA was provided to Town Clerk Moody for the records.

ASSESSOR'S OFFICE (Councilman Sweeney):

- Monthly report from Assessor's office was read.

BUILDING (Councilman Sweeney):

- No reports have been provided. Councilman Sweeney will follow up with the Building Department.

OTHER TOWN BUSINESS:

- Supervisor Parete has created a new volunteer form that will be put on the website. If residents are interested in any volunteer openings they will fill out this form and e-mail or mail to the Supervisor's attention.
- The Planning Board has an alternate vacancy.
- Both the ECC and the Historic Preservation have vacancies.
- The DOT is discussing giving the Town an easement on the property/driveway by the Locktender's Cottage in High Falls. **The whole process, to turn over the property to Marbletown, could take up to 18 months.*
- The Town received a letter from a company about a solar farm in North Marbletown.
- Councilman LaFera that the fire companies in town are all volunteer and they are always looking for new volunteers.

Motion to adjourn: There being no further discussion Councilman Sweeney made the motion to adjourn the meeting, seconded by Councilman LaFera; 5-0 Aye, motion carried. The meeting adjourned at 8:17pm.

Respectfully submitted,

Heather Moody
Town Clerk/Tax Collector

