



**Town Board Regular Meeting
Tuesday, March 20, 2018**

This regular meeting was held at the Rondout Municipal Center and began at 7:07pm

Present: Supervisor Rich Parete and Town Board members Joe Borzumato, Tim Sweeney, Eric Stewart and Don LaFera

Absent:

Also, Present: Heather Moody; Town Clerk/Tax Collector, Jill McLean; Director Youth & Recreation, and Jodi LaMarco; Blue Stone Press.

Supervisor Parete called the meeting to order at 7:03 pm and lead the Pledge of Allegiance.

PUBLIC COMMENTS:

Ferris Cook - Resident and Fire Commissioner for the Marbletown Fire Department, read a letter to the town board requesting help facilitating a town-wide commissioners' meeting. This meeting would address the common issues of the town's 7 fire districts, each with its own tax basis and budget and possibly bring the cost down for everyone. Copy of this letter is on file in the Town Clerk's office.

Supervisor Parete and Councilman LaFera stated they would try to help facilitate this meeting.

Carol Laurito – Resident who would like to know about the rules and regulations of the town about tents on properties. Suggested the town needs to look at the camp grounds in the area and this was mentioned at one of the last ZBA meetings. Would also like to see more on the website.

Jacob Sherman – Resident who would like to know exactly what is coming through the transfer station regarding recycling. What is happening about a better work shed for the guys that work there?

MEETING MINUTES:

Councilman Stewart made a motion, seconded by Councilman LaFera, to approve the meeting minutes from 02/20/2018. 5-0 Aye, motion carried.

APPROVAL OF VOUCHERS:

Town Clerk Moody submitted the following vouchers for approval:

<u>Feb. 2018 Amendments</u>	<u>Vouchers</u>	<u>Total Payment</u>
General Fund	V#101	\$18,922.40
Total amount of February vouchers		\$73,415.62
Highway Fund	V#52 VOIDED	\$194.90 (already paid; different vendor name)
Total amount of February vouchers		\$65,303.99

A motion was made by Councilman Sweeney and seconded by Councilman Borzumato to approve this voucher.
5-0 Aye, motion carried.

<u>March 2018</u>	<u>Vouchers</u>	<u>Total Payment</u>
General Fund	#102-151	\$26,621.15
Highway Fund	#65-107	\$38,359.65

A motion was made by Councilman Sweeney and seconded by Councilman Stewart to approve these vouchers.
5-0 Aye, motion carried.

High Falls Water District	#17-24	\$5,463.53
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A motion was made by Councilman Sweeney and seconded by Councilman Borzumato to approve these vouchers.
5-0 Aye, motion carried.

Planning Escrow (1)	\$405.00
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A motion was made by Councilman Sweeney and seconded by Supervisor Parete to approve these vouchers.
5-0 Aye, motion carried.

RMC Feb	#10-26	\$37,844.79
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A motion was made by Councilman Sweeney and seconded by Councilman Borzumato to approve these vouchers.
5-0 Aye, motion carried.

RMC March	#27-38	\$6,535.22
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A motion was made by Councilman Sweeney and seconded by Councilman Borzumato to approve these vouchers.
5-0 Aye, motion carried.

TRANSFER STATION:

- 2018/2019 transfer station permits will go on sale the 1st week of April at the Transfer Station and the Town Clerk's Office. The floor was open to the town board members to discuss any price changes or suggestion.
- The town is charged to have TV's taken away and we have never charged the residents. A motion was made by Councilman LaFera and seconded by Councilman Borzumato to charge \$5.00 per TV, small or large. 5-0 Aye, motion carried.
- A motion was made by Councilman LaFera and seconded by Councilman Borzumato to keep the permit prices the same as they were last year, 5-0 Aye, motion carried.
 - \$40.00 yearly permit
 - \$15.00 additional permit
 - \$20.00 senior (62 or older) permit
 - \$10.00 additional senior permit
 - \$10.00 one day permit

Volunteer Fire Departments and Marbletown Volunteer First Aid and Rescue Squad – 15 free permits + 2 \$20.00 punch cards. List of volunteers will be provided by each Fire Department to the Town Clerk's office.

ULSTER COUNTY RESOURCE RECOVERY AGENCY:

- Supervisor Parete stated he reached out to the Liberta Brothers about meeting the prices of the UCRRA for pulling and hauling our solid waste and recyclables and they were not able match the UCRRA.

RESOLUTION #26-2018; Solid Waste Management Agreement between the Town of Marbletown and the Ulster County Resource Recovery Agency

The following Resolution was offered by Councilman Sweeney seconded by Councilman Borzumato to wit:

WHEREAS, the Ulster County Resource Recovery Agency (the "Agency") is engaged in Solid Waste Management and Recycling in Ulster County, and

WHEREAS, the Ulster County Resource Recover Agency and most of the Municipalities in Ulster County entered into a Solid Waste Management Agreement till December 31st2020, and

WHEREAS, Marbletown's current hauler charges \$150 a pull for a 30-yard roll-off box of municipal solid waste and \$150 a pull for a 40-yard roll-off box of recyclables, and

WHEREAS, The Agency will charge \$91 a pull for a 40-yard roll-off box of municipal solid waste and \$91 a pull for a 40-yard roll-off box of recyclables and \$77 a month rental fee for municipal solid waste and construction & demolition roll-off boxes, and

WHEREAS, the Town of Marbletown paid the current hauler \$42,450 in 2017 and can expect to save over 25% in hauling costs for the life of this contract

WHEREAS, the Town of Marbletown finds it to be in the towns economic best interest to accept new contract terms between the Agency and Town of Marbletown, and

WHEREAS, the Agency's Board has prepared contracts for Ulster County Towns which have been signed by the Ulster County Resource Recovery Agency and said other Towns, and

NOW, THEREFORE, BE IT RESOLVED, that the Town of Marbletown hereby approves that the Solid Waste Management Agreement offered by the Ulster County Resource Recovery Agency for signing, and be it

FURTHER RESOLVED, that this resolution take effect April 1st 2018.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

Councilman Borzumato	Voting <u>Aye</u>
Councilman Sweeney	Voting <u>Aye</u>
Councilman Stewart	Voting <u>Aye</u>
Councilman LaFera	Voting <u>Aye</u>
Supervisor Parete	Voting <u>Aye</u>

5-0; Resolution #26-2018 was thereupon adopted.

DEPUTY TOWN CLERK POSITION:

- Supervisor Parete stated his need for a clerk in his office to assist him. The Town Clerk's office can have up to three deputies and with the approval of Town Clerk Moody the third deputy town clerk will be hired to assist the Supervisor for up to 17 ½ hours a week.

RESOLUTION # 27-2018; CREATION OF DEPUTY TOWN CLERK POSITION

The following Resolution was offered by Supervisor Parete seconded by Councilman Sweeney to wit:

WHEREAS, the Supervisor of the Town of Marbletown has identified a need for a Deputy Town Clerk to assist the Supervisor's office in web site management, help to prepare information reports on various Town Board and Municipal activities, maintains files, types contracts, and coordinates grant applications; and

WHEREAS, a support staff position to the Supervisors Office was eliminated in the 2018 budget,

RESOLVED, that the Town Board of the Town of Marbletown approves the creation of a new Deputy Town Clerk position to work in the Supervisors Office, effective immediately;

RESOLVED, that this position will be compensated at the rate of \$16.25 per hour.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

Councilman Borzumato Voting Aye

Councilman Sweeney Voting Aye

Councilman Stewart Voting Aye

Councilman LaFera Voting Aye

Supervisor Parete Voting Aye

5-0; Resolution #27-2018 was thereupon adopted.

RESOLUTION # 28-2018; RESOLUTION APPOINTING DEPUTY TOWN CLERK

The following Resolution was offered by Councilman Stewart seconded by Councilman Borzumato to wit:

WHEREAS, the Town of Marbletown has a vacancy for the position of Deputy Town Clerk; and

WHEREAS, the position is not a Civil Service position; and

WHEREAS, the Ulster County Department of Personnel has to review a new hire for the position of Deputy Town Clerk; and

THEREFORE, BE IT RESOLVED, to appoint Michelle Solcberg as Part Time Deputy Town Clerk at an hourly rate of \$16.25 an hour.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

Councilman Borzumato Voting Aye

Councilman Sweeney Voting Aye

Councilman Stewart Voting Aye

Councilman LaFera Voting Aye

Supervisor Parete Voting Aye

5-0; Resolution #28-2018 was thereupon adopted.

FINANCIAL AND CAPITAL PLANNING AUDIT RECCOMENDATION:

- Supervisor Parete presented his audit recommendations to the Board that resulted from the state audit that took place last summer, 2017.

Audit Recommendation:

The Board should:

1. Develop multiyear financial and capital plans.

Implementation Plan of Action: As a newly elected Supervisor and two new board members we will start the process of developing a multi-year financial and capital plan. The town has hired an engineer to do an analysis of town owned properties with suggestions and estimates that will be the basis for developing a long-term capital plan.

2. Develop a fund balance and reserve policy to govern the levels of unrestricted fund balance and reserves to maintain.

Implementation Plan of Action: Before taking office this January the previous administration moved \$600,000 to a Building & Repair reserve account effectively reducing the unappropriated fund balance to a level where it cripples my effectiveness in office. My campaign told the voters that I had concerns about youth activities and rail trail and now I have to live with a budget where I have no flexibility. I believe that the unrestricted fund balances are far below where they should be as of today. No action will be taken.

3. Develop a plan to reduce unrestricted fund balance in a manner that benefits Town residents. Such uses include, but are not limited to:
 - Funding one-time expenditures.
 - Funding needed reserves.
 - Reducing property taxes.

Implementation Plan of Action: As explained no additional action needs to be taken as the Town had a bridge replaced at year end which cost way in excess of \$225,000; \$600,000 was transferred to a reserve account and \$176,000 of unappropriated fund balances were used to reduce taxes this year.

4. Consider establishing reserves, as part of its long-term planning efforts, to set aside funds for identified future expenditures. When establishing reserves, the Board should clearly establish the purpose, planned uses and desired funding level of each reserve.

Implementation Plan of Action: As the Town Supervisor with a two-year term, my goals and dreams for the Town might not be the same for my successor. This is the problem that I, as Supervisor am experiencing today. While we recognize the need for a new highway garage as high on the priority list it should be noted that it is probably two years away due to legal factors. It is hoped to be a shared service with the Town of Rosendale and located on the property that we now jointly occupy, but do not own at the present time.

Respectfully submitted,
Rich Parete
Supervisor

RESOLUTION # 29 -2018; RESOLUTION APPROVING CORRECTIVE ACTION PLAN FOR THE OFFICE OF STATE COMPTROLLER

The following Resolution was offered by Councilman LaFera seconded by Councilman Sweeney to wit:

WHEREAS, The Office of the State Comptroller (OSC) selected the Town of Marbletown for a routine audit in 2016 and 2017; and,

WHEREAS, the audit fieldwork took place between January 1, 2016 and June 26, 2017, and the scope of the audit included Financial and Capital Planning; and,

WHEREAS, The OSC identified four recommendations relating to the Town of Marbletown's Financial and Capital Planning; and,

WHEREAS, the Town of Marbletown has prepared a corrective action plan to respond to the OSC recommendations, which is attached hereto and made part of this resolution; and,

WHEREAS, the Town of Marbletown Board must approve of the corrective action plan prior to submission to the OSC.

NOW, THEREFORE BE IT RESOLVED the Town of Marbletown Town Board hereby approve the corrective action plan for submission to the Office of the State Comptroller.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

Councilman Borzumato	Voting <u>Aye</u>
Councilman Sweeney	Voting <u>Aye</u>
Councilman Stewart	Voting <u>Aye</u>
Councilman LaFera	Voting <u>Aye</u>
Supervisor Parete	Voting <u>Aye</u>

5-0; Resolution #29-2018 was thereupon adopted.

PLANNING BOARD APPOINTMENTS:

- Supervisor Parete pointed out that in January when Max Stratton and Laura Shabe were appointed to the Planning Board their terms were mistakenly appointed for eight years when they should be seven.

RESOLUTION # 30 -2018; RESOLUTION APPOINTMENTS TO PLANNING BOARD

The following Resolution was offered by Councilman Stewart seconded by Councilman Borzumato to wit:

WHEREAS, Laura Shabe and Max Stratton were appointed to the Planning Board in 2017 and 2018 respectively, and **WHEREAS**, Planning Board terms are seven years, and

WHEREAS, Laura Shabe and Max Stratton were mistakenly appointed to eight-year terms,

NOW THEREFORE BE IT RESOLVED that the Town Board of the Town of Marbletown appoints Max Stratton to the Planning Board for a term to expire on 12/31/2024 and Laura Shabe for a term to expire 12/31/2023.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

Councilman Borzumato Voting Aye

Councilman Sweeney Voting Aye

Councilman Stewart Voting Aye

Councilman LaFera Voting Aye

Supervisor Parete Voting Aye

5-0; Resolution #30-2018 was thereupon adopted.

FACILITIES STUDY:

- Scott Davis from Peak Engineering submitted a proposal for engineering services related to the evaluations of Town owned buildings for the development of a long-term maintenance plan. This is based upon the recommendations of the New York State Comptroller's report of December 2017 recommending that the Town develop a multi-year financial plan and reserve policy with a goal to provide sufficient funding for recurring or planned asset acquisition and maintenance. A motion made by Councilman Sweeney and seconded by Councilman LaFera to approve Supervisor Parete to sign the proposal from Peak Engineering. 5-0 Aye, motion carried.

TOWN OF MARBLETOWN SEXUAL HARASSMENT POLICY:

- The Town of Marbletown has created a Policy and Procedure against Sexual Harassment which all employees will receive. Complaint forms can be picked up in the offices of Supervisor Parete, Town Clerk Moody or Superintendent Dimler. A motion was made by Councilman Sweeney and seconded by Councilman Borzumato to approve the Sexual Harassment Policy. 5-0 Aye, motion carried.

RESOLUTION # 31-2018; RESOLUTION PROCLAIMING APRIL AS PARKINSON'S

AWARENESS MONTH

The following Resolution was offered by Councilman Sweeney seconded by Councilman Stewart to wit:

WHEREAS, Parkinson's disease is a progressive neurological movement disorder of the central nervous system, which has a unique impact on each patient; and

WHEREAS, according to the Parkinson's Action Network, the Parkinson's Disease Foundation, the American Parkinson's Disease Association and the National Institutes of Health, there are over one million Americans diagnosed with Parkinson's disease; and

WHEREAS, symptoms include slowness, tremor, difficulty with balance and speaking, rigidity, cognitive and memory problems; and

WHEREAS, although new medicines and therapies may enhance life for some time for people with Parkinson's, more work is needed for a cure; and

WHEREAS, increased education and research are needed to help find more effective treatments with fewer side effects and ultimately a cure for Parkinson's disease; and

WHEREAS, a multidisciplinary approach to Parkinson's disease care includes local wellness, support, and caregiver groups; and

WHEREAS, April has been proclaimed as World Wide Parkinson's Awareness Month for all to recognize the need for more research and help in dealing with the devastating effects of Parkinson's disease.

NOW, THEREFORE, We, The Town Board, of the Town of Marbletown, do hereby proclaim April as Parkinson's Awareness Month in The Town of Marbletown.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

Councilman Borzumato Voting Aye

Councilman Sweeney Voting Aye

Councilman Stewart Voting Aye

Councilman LaFera Voting Aye

Supervisor Parete Voting Aye

5-0; Resolution #31-2018 was thereupon adopted.

LIASON REPORTS:

JUSTICE (Councilman Borzumato):

- Justice Court report was provided.

ASSESSOR (Councilman Sweeney):

- Starting to process the exemption applications that we received this year and reaching out to property owners that need to submit additional information.
- Working on the 2018 reval project; impact report.
- Based on the update of assessments for the 2018 assessment roll the overall value of the town increased 3.40%. Increase in value is about \$34,250,000.
- The biggest increase by property type was for Agricultural Property which saw an increase of 14%. Fortunately, any increase in assessment will be offset by the Ag Exemption so there will be no increase in taxes for these properties. Vacant land decreased by 2.5% and Forest land and utility properties will see about a 10% increase in value. Residential properties went up to 2.4% in value and commercial property values went up about 9%.
- Change of assessment notices will be mailed in the first week of March and meeting with property owners through the middle of April

ZBA (Councilman Sweeney):

- Monthly report from ZBA was provided to Town Clerk Moody for the records.

BUILDING (Councilman Sweeney):

- No reports have been provided. Councilman Sweeney will follow up with the Building Department.

HISTORIC PRESERVATION (Councilman Stewart):

- On 5/17 the Historic Preservation will be hosting a workshop and seminar on real estate regulations. This will make the public aware of compliances. This event will take place at the Community Center and there will be no charge.
- Five members of the committee will be attending a conference in Albany and the town will covering the cost of the conference.

ECC (Councilman Stewart):

- With the ECC's help, the owner Rock Cliff House in High Falls applied and got approved for money to install two Tesla electric vehicle charging stations. The owner has also agreed to have ECC the use about \$1400 we got from Hudson Solar for our help in the Solarize campaign to install a standard EV charger there as well. The Rock Cliff House will be paying for the electricity.
- Community Center EV charging station. The snow plows did some damage to the new parking spot at our EV charging station. The ECC was concerned this might happen, so we were waiting through the winter to see how it held up. We will be discussing the best way to prevent future damage and increase the utility of the charging spot going forward. We're also planning a discussion of EV charging policies.
- The ECC has started a Facebook group and Twitter account to better get the word out on what we're doing. We're @MarbletownECC on Twitter and search for "Marbletown Environmental Conservation Commission" on Facebook. In conjunction with that, a graphic designer (Alain Boppart) has volunteered his time to design an ECC logo based on the profile of the Shawangunk ridge as seen from Marbletown.
- Streetlights: The Mid-Hudson street lighting consortium has selected an installation partner as the result of the RFP process we participated in. That partner is NYPA. We're a ways away from replacing our lights (first we have to buy out Central Hudson. We're working on a few more removals and on 3 more LED replacements that CH agreed to in 2017 and making sure that there are no remaining problems with CH's inventory. Even with all that, we should be able to start the buyout process this year and possibly start replacing lights before the end of the year. NYPA is holding an informational luncheon on Thursday, March 29th to which you are all invited. Check your email for the invite Tom forwarded to you on March 16th to RSVP.
- Rondout Watershed Summit Thursday 3/22: Riverkeeper, Hudson River Sloop Clearwater, and the Hudson River Watershed Alliance will be hosting a Summit on issues related to the Rondout Watershed this Thursday from 6 to 8pm in room M-1. You are all invited to attend. More info and free Registration: <https://www.riverkeeper.org/news-events/events/rvk-events/rondout-creek-summit/>.

YOUTH AND RECREATION (Director Jill McLean):

- Booking events for the upcoming season.
- Scheduling the field with various sports groups.
- Annual Easter Egg hunt will take place on March 30th at 10:30am and is free.
- New granite island countertop has been installed. Thanks to Barra & Trumbore of Kerhonkson for the donation.
- Summer camp registration is going on now. There are 6, one-week sessions starting on July 2 and running through August 10.
- Another 8-week session of gymnastics and kinder ninja starting on April 5th.
- Looking into a summer basketball and soccer camp.
- Looking for a head ninja warrior instructor.
- Basketball is ending on March 27th. Great turnout this year. Thank you to all of our volunteers.
- Wrestling has ended and thank you to Supervisor Parete and company for the continued support.

RAIL TRAIL (Director Jill McLean):

- Highway will be helping to clear downed trees on the trail.
- Committee volunteers has been cleaning up after the recent storms.
- Need to provide signage at the Cottekill Fire Co. to prevent trail users from parking in fire company in parking area.

OTHER TOWN BUSINESS:

- Councilman LaFera would like to look into ways the town can acknowledge and thank residents and businesses that volunteer and donate time and goods to the town.
- Supervisor Parete stated there is a non-profit organization that is interested in renting the old town hall. He has also received a couple more calls inquiring about renting also.
- Supervisor Parete mentioned that the kiosk at the old town hall had been moved due to safety issues and that the town plows were having a hard time seeing the road and being able to pull out of the driveway safely.
- Supervisor Parete will be meeting with Webjogger to work on changing the amount of days that town e-mails are kept. Originally e-mails are kept for 7 – 10 days and they should be kept for at least 7 years.
- Town Clerk Moody stated there is a state wide burn ban in effect from 3/15 – 5/15.

Motion to adjourn: There being no further discussion Councilman Sweeney made the motion to adjourn the meeting, seconded by Councilman Borzumato; 5-0 Aye, motion carried. The meeting adjourned at 8:16pm.

Respectfully submitted,

Heather Moody
Town Clerk/Tax Collector