



Town Board Regular Meeting

Tuesday, April 21 , 2020

This regular meeting was held via Zoom, at the Rondout Municipal Center began at 7:00pm

CALL TO ORDER

- Supervisor Parete called the meeting to order at 7:01pm and Supervisor Parete asked Councilman LaFera to lead the Pledge of Allegiance.

ROLL CALL

Town Clerk Moody took roll call:

Supervisor Parete – Present via Zoom

Councilwoman Foote – Present via Zoom

Councilman LaFera – Present via Zoom

Councilwoman Sprachman – Present via Zoom

Councilman Stewart – Present via Zoom

Also, Present: Heather Moody; Town Clerk/Tax Collector

GUIDELINES FOR ONLINE/ZOOM MEETINGS:

- The public will be kept on muted. No public comments or questions will be taken during the meeting.
- Town board members, town clerk and the town attorney will not be muted. All will state their name before speaking.
- Supervisor Parete told residents that if they had public comments they could be e-mailed to the offices or they could mail their comments to the town offices.

COVID-19 UPDATE:

- To date Marbletown has 15 confirmed cases of Covid-19. This means a person who has tested positive stated their address was in Marbletown.
- Due to Covid-19, the state has requested all nonmandated staff's hours be cut in half. The offices are closed to the public, but available by phone, e-mail, and a bin outside the Marbletown main entrance.
- The transfer station is open on a limited basis right now. Check the town website and Facebook page for updates.

PROJECT RESILIENCE:

- A program that is run by United Way through food and money donations. A number of local restaurants are participating in this program. The meals are delivered, by volunteers, three times a week in Marbletown.
- Donations are also accepted at our local food pantry by mail or online.

APPROVAL OF VOUCHERS

Town Clerk Moody submitted the following vouchers for approval:

<u>March 2020 Amendments</u>	<u>Vouchers</u>	<u>Total Payment</u>
General Fund	#180	\$7,500.00
	#181	\$7,046.79
	#182	\$4,150.00
Total Amount March 2020		\$68,196.39

A motion was made by Councilwoman Sprachman and Seconded by Councilwoman Foote to approve these vouchers.

Councilman Stewart	Voting <u>Aye</u>
Councilman LaFera	Voting <u>Aye</u>
Councilwoman Foote	Voting <u>Aye</u>
Councilwoman Sprachman	Voting <u>Aye</u>
Supervisor Parete	Voting <u>Aye</u>

5-0 Aye, motion carried.

<u>April 2020</u>	<u>Vouchers</u>	<u>Total Payment</u>
General Fund	#183-220	\$25,179.50
Highway Fund	#114-139	\$40,425.18

A motion was made by Councilman Stewart and Seconded by Councilwoman Foote to approve these vouchers.

Councilman Stewart	Voting <u>Aye</u>
Councilman LaFera	Voting <u>Aye</u>
Councilwoman Foote	Voting <u>Aye</u>
Councilwoman Sprachman	Voting <u>Aye</u>
Supervisor Parete	Voting <u>Aye</u>

5-0 Aye, motion carried.

High Falls Water District	#29-40	\$14,685.41
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A motion was made by Councilwoman Foote and Seconded by Councilman LaFera to approve these vouchers.

Councilman Stewart	Voting <u>Aye</u>
Councilman LaFera	Voting <u>Aye</u>
Councilwoman Foote	Voting <u>Aye</u>
Councilwoman Sprachman	Voting <u>Aye</u>
Supervisor Parete	Voting <u>Aye</u>

5-0 Aye, motion carried.

RMC	#46-54	\$7,099.81
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A motion was made by Councilwoman Sprachman and Seconded by Councilwoman Foote to approve these vouchers.

Councilman Stewart	Voting <u>Aye</u>
Councilman LaFera	Voting <u>Aye</u>
Councilwoman Foote	Voting <u>Aye</u>
Councilwoman Sprachman	Voting <u>Aye</u>
Supervisor Parete	Voting <u>Aye</u>

5-0 Aye, motion carried.

MEETING MINUTES:

Councilwoman Sprachman made a motion, seconded by Councilman Stewart to approve the meeting minutes from the 3/17/2020 town board meeting. There was one error in the 3/17/2020 minutes. Roll call stated Councilman LaFera was absent when he was present. This has been corrected.

Councilman Stewart	Voting <u>Aye</u>
Councilman LaFera	Voting <u>Aye</u>
Councilwoman Foote	Voting <u>Aye</u>
Councilwoman Sprachman	Voting <u>Aye</u>
Supervisor Parete	Voting <u>Aye</u>

5-0 Aye, motion carried.

RESOLUTION #40-2020; PARKING HOURS AND LOCATIONS

The following Resolution was offered by Councilman LaFera, seconded by Councilman Stewart:

WHEREAS, the Town adopted Local Law #5 of 2019 **Parking Regulations**: and

WHEREAS, pursuant to Section 3 (A)

The Town Board by Resolution shall establish areas with limited parking hours. These areas may be modified from time to time by resolution as well as the limitations on hours parked may be modified from time to time. The Town Board may instruct the Town Clerk to publish the list of areas that are restricted and the limited number of hours in the official town newspaper. The Town Board shall post parking restrictions and hours on the Official Town of Marbletown Website upon adoption of the town resolution.

NOW, THEREFORE BE IT RESOLVED, that the Town Board designates the following locations to be posted with limited parking hours and parking at these locations shall be limited in duration for two (2) hours of parking between the hours of 8am and 7pm.

BE IT FURTHER RESOLVED to request that the Town Clerk publish the attached list of areas and hours in the Town Newspaper and to post on the Town of Marbletown Website.

Town Parking Areas Designated for Two Hour Parking between the Hours 8AM and 7PM.

- 1) *Old Route 213 starting at North end of Grady Park, 1335 State Route 213 east to D&H Canal property, 1315 State Route 213 East.*
- 2) *Grady Park*
- 3) *Central Hudson Parking Area across from Berme Road.*

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

Councilman Stewart	Voting <u>Aye</u>
Councilman LaFera	Voting <u>Aye</u>
Councilwoman Foote	Voting <u>Aye</u>
Councilwoman Sprachman	Voting <u>Aye</u>
Supervisor Parete	Voting <u>Aye</u>

5-0; Resolution #40-2020 was thereupon adopted.

RESOLUTION #41-2020; HIGHWAY DEPARTMENT WORKER

The following Resolution was offered by Councilwoman Foote and seconded by Councilwoman Sprachman:

WHEREAS, the Highway Superintendent has a need for a part-time laborer, and

WHEREAS, Ulster County Personnel has deemed Thomas Geelan as an eligible employee, and

NOW THEREFORE BE IT RESOLVED, the Town of Marbletown Town Board approves the hiring of Thomas Geelan as a part time Laborer at a rate of \$16.50 an hour.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

Councilman Stewart Voting Aye

Councilman LaFera Voting Aye

Councilwoman Foote Voting Aye

Councilwoman Sprachman Voting Aye

Supervisor Parete Voting Aye

5-0; Resolution #41-2020 was thereupon adopted.

RESOLUTION #42-2020; LOCAL GOVERNMENT EFFICIENCY GRANT

The following Resolution was offered by Councilman LaFera and seconded by Councilwoman Foote:

WHEREAS, the town of Marbletown applied and received a Local Government Efficiency Grant to study emergency services, and

WHEREAS, six of the seven fire districts that cover the Town of Marbletown joined the study, and

WHEREAS, Kripplebush Fire Department and Marbletown Rescue Squad decided not to join the study, and

NOW THEREFORE BE IT RESOLVED that the Town Board of the Town of Marbletown authorize the Supervisor to sign the attached contract with the New York Department of State.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

Councilman Stewart Voting Aye

Councilman LaFera Voting Aye

Councilwoman Foote Voting Aye

Councilwoman Sprachman Voting Aye

Supervisor Parete Voting Aye

5-0; Resolution #42-2020 was thereupon adopted.

RESOLUTION #43-2020; DUCK POND ROAD

The following Resolution was offered by Councilwoman Sprachman and seconded by Councilwoman Foote:

WHEREAS, sale of land is an unlisted action pursuant to the State Environmental Quality Review Act (SEQRA); and

WHEREAS, the Town Board has prepared and considered an Environmental Assessment Form which evaluates the potential environmental impacts of the proposed amendment; and

WHEREAS, the Board has determined that the transfer of this land will not have a significant negative impact upon the environment; now therefore be it

RESOLVED, that a negative declaration is hereby made pursuant to the State Environmental Quality Review Act (SEQRA); and be it further

WHEREAS, the Town of Marbletown has no desire to construct, now or in the future, a street on any portion of SBL TBD, Duck Pond Road; and

WHEREAS, the Town of Marbletown has no additional interest in SBL# TBD, Duck Pond Road; and

WHEREAS, in consultation with the Town of Marbletown Assessor the Town has determined that there is no development value to SBL# TBD, Duck Pond Road; and

WHEREAS, the Town has agreed to transfer SBL#TBD, Duck Pond Road with a deed restrictions limiting any future development to non-residential accessory outbuildings and future transfers to be simultaneous with the dominant lots, in the event that future owners do not combine the parcel with the dominant lot; and

WHEREAS, Pursuant to Town Law § 64-2, in relevant part, “a town may acquire by lease, purchase or eminent domain procedures and when real property is no longer needed for town purposes, a town board, upon adoption of a resolution subject permissive referendum, may convey real property”; and

WHEREAS, the town board wishes to extinguish all of its interests and rights in SBL# TBD Duck Pond Road.

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Marbletown hereby authorizes the Supervisor to sign a Quick Claim Deed and any transfer documents required to facilitate the transfer of any town interest in SBL# TBD Duck Pond Road to the adjacent property owners on attached map. The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

Councilman Stewart	Voting <u>Aye</u>
Councilman LaFera	Voting <u>Aye</u>
Councilwoman Foote	Voting <u>Aye</u>
Councilwoman Sprachman	Voting <u>Aye</u>
Supervisor Parete	Voting <u>Aye</u>

5-0; Resolution #43-2020 was thereupon adopted.

RESOLUTION #44-2020: RESOLUTION APPOINTMENT TO ZONING BOARD

The following Resolution was offered by Councilwoman Foote and seconded by Councilwoman Sprachman:

WHEREAS, there is an open position on the Zoning Board of Appeals, and

WHEREAS, Zach Bowman has expressed an interest in serving, and

NOW THEREFORE BE IT RESOLVED that the Town Board of the Town of Marbletown appoints Zach Bowman to the Zoning Board of Appeals to a term expiring December 31, 2021.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

Councilman Stewart	Voting <u>Aye</u>
Councilman LaFera	Voting <u>Aye</u>
Councilwoman Foote	Voting <u>Aye</u>
Councilwoman Sprachman	Voting <u>Aye</u>
Supervisor Parete	Voting <u>Aye</u>

5-0; Resolution #44-2020 was thereupon adopted.

RESOLUTION #45-2020; NAMING FIREHOUSE ROAD “CHARLES R. HAAS MEMORIAL WAY”

The following Resolution was offered by Councilwoman Foote and seconded by Councilwoman Sprachman:

WHEREAS, Charles Haas joined the High Falls Fire Department at the age of 16, and

WHEREAS, Charles Haas enlisted in the Air Force as a Fire Fighter Specialist and wanted to be a career fireman, and

WHEREAS, Charles Haas lost his life fighting a fire in Cottekill on February 17, 1981. He died doing what he loved most, he died a hero, and

WHEREAS, The Town of Marbletown recognizes and honors the service and sacrifice that Charles Haas made for the community, and

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Marbletown names Firehouse Road in High Falls, Charles R. Haas Memorial Way.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

Councilman Stewart	Voting <u>Aye</u>
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Councilman LaFera Voting Aye
Councilwoman Foote Voting Aye
Councilwoman Sprachman Voting Aye
Supervisor Parete Voting Aye
5-0; Resolution #45-2020 was thereupon adopted.

RESOLUTION #46-2020; STANDARD WORKDAY REPORTING RESOLUTION FOR ELECTED AND APPOINTED OFFICIALS:

The following Resolution was offered by Councilman LaFera seconded by Councilwoman Sprachman:

*NOTE: This resolution (Form RS 2417-A) can be found on a separate page, town website and at the main entrance of Town Clerk Moody's office.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

Councilman Stewart Voting Aye
Councilman LaFera Voting Aye
Councilwoman Foote Voting Aye
Councilwoman Sprachman Voting Aye
Supervisor Parete Voting Aye
5-0; Resolution #46-2020 was thereupon adopted.

RESOLUTION - #47-2020 VIDEOCONFERENCE POLICY:

The following Resolution was offered by Councilwoman Sprachman and seconded by Councilwoman Foote: It is at times, under special legal circumstances, necessary for the Town of Marbletown to utilize videoconference technology for the purpose of remotely holding public meetings. The use of this technology requires certain procedures the Town boards, committees and commissions must adhere to in order to meet legal public meeting requirements. The policies and procedures below are to be followed to comply with these requirements:

- Videoconference is defined as communication conducted between two or more persons in which one or more of the participants communicate with the other participants through duplex audio and video signals transmitted over a telephone network, a data network, or the internet.
- All meetings must adhere to NYS laws regarding public notice of the location, date, and time the meeting can be viewed or heard. A prior public notice of one week is generally required.
- Every meeting will have a technical facilitator responsible for the procedures and technical aspects of the videoconference and must test the video and audio at least 15 minutes prior to the meeting.
- All videoconferences must be made available to be viewed live by the public during the meeting.
- The public is NOT permitted to comment during videoconference meetings unless asked to join by the participants and/or the facilitator.
- Audio and video of each participant must be clearly identifiable to the participants and the viewing public.
- A quorum of official meeting participants must be online to hold the videoconference with two-way audio and video available for each participant.
- All videoconferences must engage strict security measures that allow only sanctioned participants.

- Please be aware of the public nature of the videoconference especially for participant privacy and keep the meeting professional in appearance and decorum.
- Videoconferencing participants must turn off cell phones not required for the meeting and be provided instructions by the facilitator on how to best facilitate speaking procedures during the meeting.
- All videoconference meetings are recommended to follow Robert's Rules of Order.
- All videoconferences are to be recorded and archived to become a permanent public record and available to the public.
- All videoconferences must have a recording clerk/secretary present during the meeting.
- All videoconferences must have meeting minutes drafted by the recording clerk/secretary of any actions taken at the meeting.
- All drafted videoconference meeting minutes must be submitted by the recording clerk/secretary to the Town Clerk within 14 days.
- All drafted videoconference meeting minutes must be approved at the following meeting and made a permanent public record.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

Councilman Stewart	Voting <u>Aye</u>
Councilman LaFera	Voting <u>Aye</u>
Councilwoman Foote	Voting <u>Aye</u>
Councilwoman Sprachman	Voting <u>Aye</u>
Supervisor Parete	Voting <u>Aye</u>

5-0; Resolution #47-2020 was thereupon adopted

OTHER BUSINESS:

- The town has been made aware of a small bank account at Key Bank with \$208.55 in it. We need to close out this account as we have moved all of our accounts to the Bank of Greene County. A large picture was donated by the D&H Canal Museum and the town had it framed. The town would like to use the \$208.55 towards the framing of this picture, which is in the hall at the RMC. A motion was made by Councilwoman Foote and seconded by Councilwoman Sprachman to put this money towards the cost of the frame.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

Councilman Stewart	Voting <u>Aye</u>
Councilman LaFera	Voting <u>Aye</u>
Councilwoman Foote	Voting <u>Aye</u>
Councilwoman Sprachman	Voting <u>Aye</u>
Supervisor Parete	Voting <u>Aye</u>

5-0; motion carried.

- Supervisor Parete stated that during these times the town should come up with a policy regarding allowing the Supervisor to cancel a meeting, with time to advise the public. Supervisor Parete will look into this and discuss further at one of the next meetings.

- Supervisor Parete also took this time to thank the public for their patience during this very unusual time where things are changing on a day to day basis.

Motion to adjourn: There being no further discussion Councilman Stewart made the motion to adjourn the meeting, seconded by Councilwoman Foote; 5-0 Aye, motion carried.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

Councilman Stewart Voting Aye

Councilman LaFera Voting Aye

Councilwoman Foote Voting Aye

Councilwoman Sprachman Voting Aye

Supervisor Parete Voting Aye

5-0; motion carried. The meeting adjourned at 8:00pm.

Respectfully submitted,

Heather Moody
Town Clerk/Tax Collector